



Job Description

Department	Clinical Data Management
Designation	Clinical Data Coordinator
Location	Ahmedabad
Basic qualification required	M. Sc. / B. Pharm
Experience	02 – 04 Years
Brief JD	<ol style="list-style-type: none">1. Create, maintain and update study specific documents like DVP, data reconciliation plan and other study specific documents.2. Designing Case Report Forms for paper and EDC studies and reviewing CRFs design.3. Creating and Testing of UAT data in study database4. Co-ordinate with other study team members for data management related tasks on study activity.5. Train the clinical sites on using the study specific database for Electronic Data Capture (EDC) studies.6. Identify and resolve data discrepancies in clinical data via computerized and manual data checks.7. Generate queries, Update and Verify the received DCFs and Ex-DCF.8. Handle the external data and perform the applicable external data reconciliation process and resolve queries pertaining to the external data.9. Perform Serious Adverse Event (SAE) Reconciliation and resolve queries pertaining to the SAEs.10. Be compliant with Standard Operating Procedure, work procedures and project scope of the work and ensure quality.



www.cliantha.com
USA | CANADA | EUROPE | INDIA

cliantha
research