



## Clinical Data Manager – Biometrics

Department	Biometrics
Role	Clinical Data Manager
Basic qualification required	M. Pharm, M.Sc. (Life Science)
Experience	2-4 Years
Location	Ahmedabad
Brief JD	<ul style="list-style-type: none"><li>• Create, maintain and update study specific documents like Data Management Plan, Creation of Data Validation Plan, study specific procedures, data reconciliation plan and other study specific documents.</li><li>• Designing Case Report Forms for paper and EDC studies and reviewing CRFs design.</li><li>• Perform data entry in the database whenever required.</li><li>• Co-ordinate with other study team members for data management related tasks on study activity.</li><li>• Creating and Testing of UAT data in study database based on the edit checks created to maintain data integrity at the time of project deliverable.</li><li>• Check consistency of Data Entry screens with case report form.</li><li>• Train the clinical sites on using the study specific database for Electronic Data Capture (EDC) studies.</li><li>• Identify and resolve data discrepancies in clinical data via computerized and manual data checks.</li><li>• Perform the Quality Review of live data.</li><li>• Apply level 1 correction to the database as and when required.</li><li>• Generate queries, Update and Verify the received DCFs</li></ul>



and Ex-DCFs.

- Handle the external data and perform the applicable external data reconciliation process and resolve queries pertaining to the external data.
- Perform Serious Adverse Event (SAE) Reconciliation and resolve queries pertaining to the SAEs.
- Perform Medical Coding of terms reported on Case Report Form.
- Be compliant with Standard Operating Procedure, work procedures and project scope of the work and ensure quality.
- Maintain documentation of training as appropriate.
- Work with other members of the project team. This includes but is not limited to External team, Programmer, Statistician, Monitor and CRA.
- Conforms to training schedule for self, maintains awareness of SOP content in the Data Management team, according to company requirements.

Interested candidates can send their resume at [apurohit@cliantha.com](mailto:apurohit@cliantha.com)