

Trainer

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- A. Principally responsible for synchronization of systems and processes across locations, through training programs.
- B. Responsible for continuous up-gradation of training systems, as per updated requirements.
- C. Review and centralized finalization of all SOPs and Forms.
- D. Develop training programs to facilitate functioning of new employee considering his job description, experience and role in organization.
- E. Preparation of Training Content modules.
- F. Handling of any other assigned training tasks. Also provide training to Cliantha Research and its affiliates.